A. Credit Hours Transfer Policy for MS/MPhil and PhD from other Universities

Following are some guidelines for the transfer of Credit Hours from the HEC recognized universities/Degree Awarding Institutes to IoBM:

1. Student desiring their credits transfer will be required to submit an application along with the original Official Transcript, Course Outlines/description while submitting the Admission Form.

2. The Equivalence Committee Members will examine the Transfer Cases and the decision will be made on case to case basis.

3. No Credit hour will be transferred if the grade is less than B in any subject at the MS/MPhil or PhD level.

4. Maximum up to 50% courses can be transferred subject to the condition that courses are similar in terms of:
   a. level of course,
   b. Credit Hours
   c. Course Outlines
   d. Teaching Methodology and
   e. Candidate has a sufficient knowledge of the subjects.

5. Other policies of IoBM will remain the same for a regular program.

6. The university/IoBM has a right to revise, withdraw the policy/s at any time.
B. **Re-Admission in MS/MPhil PhD Program Policy**

Every University develops its own criteria and policies for the different program. However, based on HEC guidelines, following are policies for re-admission at IoBM:

1. It is mandatory to pass the required IoBM/NTS test like GAT General and GAT Subject while applying for re-admission.

2. A Committee consisting of relevant HoD, OGS & Manager Admission will decide the waiver of the courses already done to be transferred (if any).

3. After re-admission, student will have to follow the ongoing policies for the program at IoBM.

4. Students will be assigned a new enrollment, after the re-admission.

5. The minimum completion time for MS/MPhil is 1.5 years and for PhD it is 03 years after re-Admission.

6. Passing Grade for MS/MPhil is minimum C+ in each subject and overall CGPA 3.00 on the scale of 4. And for PhD, the minimum passing grade is B- in each subject and overall CGPA 3 at the scale of 4.

7. The university has a right to revise, withdraw the policy/s at any time.